**CHANGE REQUEST**

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| **Project Title:** | | Interview Preparation Website | | | |  | **Date Prepared:** | | | | 24th November, 2022 | | | |
| **Person Requesting Change:** | | | | Client / Sponsor | | | |  | **Change Number:** | | | | 3 |
| **[Category of Change](#Category_of_Change" \o "Check a box to indicate the category of change.)**[:](#Category_of_Change" \o "Check a box to indicate the category of change.)   |  |  |  | | --- | --- | --- | |  |  |  | |  |  |  | | **[Detailed Description of Proposed Change](#Detailed_Description_of_Proposed_Change" \o "Describe the change proposal in enough detail to clearly communicate all aspects of the change.)** | | | | Requesting the addition of another website application portal for jobs | | |   **[Justification for Proposed Change](#Justification_for_Proposed_Change" \o "Indicate the reason for the change.)**   |  | | --- | | This project primarily aims to provide appropriate interview techniques to job seekers and industry newcomers (HR interview and technical interview).  Therefore, by including a job application gateway on the website, job searchers would be able to practice for interviews and find their ideal employment using only one website. |   **Impacts of Change** | | | | | | | | | | | | | |
| **[Scope](#Scope" \o "Describe the impact of the proposed change on the project or product scope.)** | |  | | | |  | | | | |  | | |
| Description:  The project's scope will change if another portal is added because this website will no longer be used solely to practice for interviews but will also assist users in finding employment. | | | | | | | | | | | | | |
| **[Grade](#Grade" \o "Describe the impact of the proposed change on the project or product quality.)** | | |  | | | |  | | | | |  | |
| Description:  The project's functionality and grade will improve because the project's scope will change. | | | | | | | | | | | | | |

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| **[Requirements](#Requirements" \o "Describe the impact of the proposed change on the project or product requirements.)** |  |  |  |
| Description:  Other activities will be modified in accordance with the new portal's requirements. | | | |
| **[Cost](#Cost" \o "Describe the impact of the proposed change on the project budget, cost estimates, or funding requirements.)** |  |  |  |
| Description:  The project's overall cost and budget will increase due to the new requirement to include a new portal. | | | |
| **[Schedule](#Schedule" \o "Describe the impact of the proposed change on the schedule and whether it will cause a delay on the critical path.)** |  |  |  |
| Description:  The deadline or delivery timeline will also change. | | | |
| **Stakeholder Impact** |  |  |  |
| Description:  It will be a high risk project because the scope is shifting. | | | |
| **[Project Documents](#Project_Documents" \o "Describe the impact of the proposed change on each project document.)** | | | |

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| **[Disposition](#Disposition" \o "The Change Control Board (or other authority) determines whether the change is approved, deferred, or rejected.)** |  |  |  |

**[Justification](#Justification" \o "The Change Control Board provides a justification for the change request disposition.)**

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| The authorities will allow the adjustment because it will improve functionality, performance, user experience, and efficiency. |

**Change Control Board Signatures**

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| |  |  |  | | --- | --- | --- | | **Name** | **Role** | **Signature** | | Harpreet Virk | Sponsor | **H. Virk** | | Harpreet Virk | CTO | **H. Virk** | | Jigar Patel | Project Manager | **Jigar Patel** |   **Date: 24th October** |